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Rev 0 Aug 2016	<b>CIVIL AVIATION AUTHORITY</b>  <b>APPLICATION FOR REGISTRATION OF REMOTELY PILOTED AIRCRAFT</b>	<b>FILE No.</b>  .....

- Notes: (Please read carefully)**
1. **Supporting documents:** the supporting documents to accompany each application are set out in detail on page 5. Please pay particular attention to compliance therewith.
  2. **Certification of supporting documents:** Kindly note that certification of all annexures must be done by a Commissioner of Oaths on the front of every page, and must include a full signature and ink stamp with full details, address and certification statement of such Commissioner of Oaths
  3. **The original application** must be submitted to the Director General, Zambia Civil Aviation Authority, Kenneth Kaunda International Airport, Former Zambia Airways Technical Base Hangar 38/947M, P.O Box 50137, Lusaka, Zambia.
  4. Where the required information cannot be furnished in the space provided, the information must be submitted as a separate memorandum and attached hereto.

<b>ZCAA USE ONLY (Documentation received)</b>		
Reference Number		
Time		
SIGNATURE OF OFFICER	NAME IN BLOCK LETTERS	DATE

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1.	<b>PARTICULARS OF APPLICANT</b>				
1.1	Full name of the (company, close corporation or trust)				
1.2	Full business/residential address		1.3	Postal address	
	Postal code			Postal code	
1.4	Telephone office		1.5	Telephone other	
1.6	Fax number		1.7	Fax number	
1.8	E-mail address				
1.9	Legal status of applicant (company / close corporation / trust)				
1.10	Registration number of company / close corporation / trust				
1.11	Date of registration of company / close corporation / trust				
1.12	Full particulars in respect of each director / member / trustee				
	Surname & initials	Position	Identity number	Nationality	

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2.	<b>PARTICULARS OF AIRCRAFT</b>				
2.1	Current nationality and registration mark of aircraft (if applicable)				
2.2	Zambian registration letters, if registered previously in the Republic	9J	-	X	
2.3	Manufacturer of the aircraft				
2.4	Manufacturer's model of aircraft				
2.5	Aircraft serial number				
2.6	Date of manufacture				
2.7	Maximum take-off mass (kg)				
2.8	<i>Mark with an X the appropriate aircraft type, engine type &amp; number installed, and the intended Operation of the aircraft.</i>				
	Aircraft Type	Engine Type & Number Installed		Intended Operation	
	Aircraft	Piston Engine 1, 2, 3, 4		Commercial	
	Helicopter	Turboprop Engine 1, 2, 3, 4		Corporate	
	Multi Rotor	Turbojet Engine 1, 2, 3, 4		Non- Profit	
		Electric 1, 2, 3, 4. ....			
		Other (Explain)			
2.9	<i>Please note that the receipt of the Certificate of Registration does not automatically confirm the right to possession of an RPA letter of approval.</i>				
2.10	I, the undersigned				
	<i>(full name of director / member / trustee / individual authorised in the resolution on page 4 hereof to act on behalf of the applicant)</i>				
	hereby declare that the above particulars contained herein as well as the documentation submitted in support of the application are true and correct in every respect and apply herewith for registration of the aircraft in the Republic of Zambia, onto the Zambia Aircraft Civil Register.				

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SIGNATURE OF APPLICANT	NAME IN BLOCK LETTERS	DATE
Capacity of signatory		
Name of company, close corporation, trust or other organisation		

<b>RESOLUTION</b>			
RESOLUTION OF THE			
	<i>(directors / members / trustees)</i>		
OF			
	<i>(name of company / close corporation / trust)</i>		
PASSED AT	<i>(PLACE)</i>	ON	<i>(DATE)</i>
<b>RESOLVED:</b>			
1.	That		applies for
	<i>(name of company / close corporation / trust)</i>		
1.1	the registration of the RPA on the Zambia Aircraft Civil Register		
	9J	-	X
	Model		
		Serial number	
2.	That		
	<i>(full names of the authorised individual)</i>		
	is authorised to take all the necessary steps on behalf of		
	<i>(name of company / close corporation / trust)</i>		
	and to sign the application form and to finalise the application as specified above, in execution of this resolution.		
Signatures of AT LEAST THREE directors / members / trustees			

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SIGNATURE	NAME IN BLOCK LETTERS	CAPACITY <i>(Specify)</i>
SIGNATURE	NAME IN BLOCK LETTERS	CAPACITY <i>(Specify)</i>
SIGNATURE	NAME IN BLOCK LETTERS	CAPACITY <i>(Specify)</i>

<b>SUPPORTING DOCUMENTS:</b>		
<i>Kindly mark and attach relevant documents and/or requirements</i>		
<b>1. In the case of an RPA which is imported into the Republic of Zambia for the first time or returns to the Republic of Zambia and has to be re-registered on the Zambia Aircraft Civil Register:</b>		
1.1	<b>An affidavit confirming the following:</b>	
	Non-registration or de-registration of the RPA from the State or territory from which the aircraft is imported.	
	Ownership of the RPA.	
	Serial number of the RPA.	
1.2	A copy of the Clearance Importation Document issued by ZRA, if not applicable, a confirmation letter from ZRA as applicable.	
1.3	<b>In the case of ex-military RPA</b> Confirmation issued by ZAF that the aircraft is not fitted with any armaments.	
1.4	Registration fee as prescribed in ZCAA	
<b>INCLUDING REQUIREMENTS LISTED ABOVE</b>		
<b>2. If the aircraft is to be registered in the name of a company:</b>		
2.1	A copy of the latest register of directors approved in terms of the Companies Act, Cap 388 of the laws of Zambia	
2.2	The authorising resolution on page 4 hereof.	
2.3	Any of the following certified documents: Zambian identity document, Zambian passport, valid Zambian driver's licence, as authorised on page 4 of the resolution.	
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<b>3. If the aircraft is to be registered in the name of a close corporation:</b>		
3.1	A copy of the latest founding statement (Certified)	
3.2	The authorising resolution on page 4 hereof.	
3.3	Any of the following certified documents: Zambian identity document, Zambian passport, valid Zambian driver's licence, as authorised on page 4 of the resolution.	
<b>4. If the aircraft is to be registered in the name of a trust:</b>		
4.1	A certified copy of the appropriate letter of appointment as trustee, issued by the High court Judge.	
4.2	The authorising resolution on page 4 hereof.	
4.3	Any of the following certified documents: Zambian identity document, Zambian passport, valid Zambian driver's licence, as authorised on page 4 of the resolution.	